

**: OF THE CITY OF PEORIA, ILLINOIS:
HUMAN RESOURCES COMMISSION**

CALL TO ORDER

A special meeting of the Human Resources Commission was held in the Twin Towers Building, PGM Department, 456 Fulton St., Suite 402, Peoria, Illinois, on September 30, 2011, at 8:30 a.m. Chairperson Simkins called the meeting to order @ 8:35 a.m.

ROLL CALL

Roll call showed the following Commissioners were present: Katherine Coyle, Jim Hancock, Estella Vallejo, Chet Tomczyk, Jay McCormick, Judy Oakford, Nancy Rakoff, and Jim Simkins; Absent: Erica Baird.

Staff Present: Leslie McKnight
Others present: None

OLD BUSINESS

None

NEW BUSINESS

A. Discussion of 2012 HRC Public Service Applications

Commissioners held a lengthy discussion concerning the agency applications submitted and observations from the overall process and application material. Some noted items include:

- Concerns regarding the allowance of budget modifications submissions after the clarification hearing.
- The need for further review of the evaluation form questions and assigned weights. All commissioners agreed that the Harrison Impact Zone should be better defined geographically. A suggestion was made to offer points (i.e. 5 points) to agencies that provide services in the Harrison Zone Area. Also, the evaluation questions regarding Council priorities and the City's Consolidated Plan are similar.
- Future discussions on more details in the application concerning collaborative efforts.

After the Commission's discussion of the 2012 grant applications and material, **Commissioner McCormick made a motion to excuse Commissioner Baird from the 2012 Public Service funding recommendations; Seconded by Commissioner Hancock; Approved 8 Ayes, 0 Nays, by roll call vote.**

*** Per the City's legal department, the Commission has no authority to take such action.** _____ **L.M.**

In explanation of the motion, Commissioner McCormick noted that Commissioner Baird was appointed to the Commission during the 2012 PS grant application process, and her absence from the past couple of meetings and lack of experience in evaluating public service applications for the City pose a concern regarding her due diligence needed in evaluations and scoring, especially in this complex funding cycle. Commissioner McCormick wanted it to be clear that this motion was made exclusively based on the timing of Commissioner Baird's appointment during the 2012 grant application cycle.

Immediately following the discussion, **Commissioner Hancock made a motion for Chairman Simkins to send a letter to past Commissioner Shirley Jones thanking her for her years of service on the Human Resource Commission; Seconded by Commissioner Oakford; 7 Ayes, 0 Nays, by viva voce vote.**

Chairman Simkins reported that he mailed past Commissioner Shirley Jones a card on behalf of the Commission.

B. Discussion of 2012 Emergency Shelter Grants

Ms. McKnight explained the status of HUD's release of the HEARTH Act. To date, HUD is modifying their federal system to accommodate the activities and regulatory requirements for the revised programs. The Commission held a detailed discussion on whether to release 2012 ESG applications in 2011 with the understanding that the eligible activities may change, or wait until next year (i.e. March) to release applications.

For further clarification on whether either option is feasible and the legal implications, **Commissioner Rakoff made a motion to inquire with the City's legal department to find out if the City has any concerns with releasing the application in mid year 2012. If the answer is yes, then proceed and release ESG applications this year with a caveat that final approval is subject to compliance with the HEARTH Act regulations; Seconded by Commissioner Coyle; Approved 7 Ayes, 0 Nays, by viva voce vote.**

C. Other Business

None

D. Citizen Comments

None

ADJOURNMENT

A motion was made to adjourn the meeting at 9:45 a.m by Commissioner Simkins; Seconded by Commissioner Oakford; Approved 7 Ayes, 0 Nays, by viva voce vote.

Leslie McKnight

Community Development Manager

*City Staff statement added to the HRC minutes per the direction of City Legal.