



**CITY OF PEORIA  
HUMAN RESOURCES COMMISSION**

Friday, April 15, 2011  
8:30 a.m.

**456 Fulton Street – Room 402  
Peoria, IL**

**- AGENDA -**

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**CALL TO ORDER**

**ROLL CALL**

**MINUTES** – Approval:

- Regularly Scheduled Meeting Minutes for February 18, 2011

**OLD BUSINESS**

NONE

**NEW BUSINESS**

- A. Report Back on FY2011 Federal Entitlement Budget
- B. Report Back on HRC Request to Attend Meetings Remotely
- C. Coordination of Agency Site Visits in YR2011
- D. Citizen Comments

**ADJOURNMENT**

Please call Leslie McKnight, at 494-8651 or email [lmcknight@ci.peoria.il.us](mailto:lmcknight@ci.peoria.il.us) for additional information.

**: OF THE CITY OF PEORIA, ILLINOIS:  
HUMAN RESOURCES COMMISSION**

**CALL TO ORDER**

A regular meeting of the Human Resources Commission was held in the Twin Towers Building, PGM Department, 456 Fulton St., Suite 402, Peoria, Illinois, on February 18, 2011, at 8:30 a.m. Chairperson Simkins called the meeting to order @ 8:31 a.m.

**ROLL CALL**

Roll call showed the following Commissioners were present: Katherine Coyle, Jim Hancock, Shirley Jones, Judy Oakford, Nancy Rakoff, Jim Simkins, and Estella Vallejo; Absent: Jay McCormick, and Chet Tomczyk.

Staff Present: Leslie McKnight and Linda Belcher.

Others present:       None

The Commission reviewed the minutes from the November 19, 2010, meeting and the November 12, 2010, Special Clarification meeting.

**A motion was made by Commissioner Oakford to approve the minutes of the November 19, 2010, meeting; Seconded by Commissioner Coyle; Approved by viva voce vote.**

**OLD BUSINESS**

None

**NEW BUSINESS**

**A. Presentation of HRC Purpose, Policies, and Procedures**

Ms. McKnight gave a power point presentation regarding the history and role of the HRC, and City policies regarding commissions.

Following a discussion regarding electronic participation at HRC meetings by commissioners, **a motion was made by Commissioner Oakford and seconded by Commissioner Jones, that the City Council adopt an ordinance that would allow commissioners to attend meetings electronically.**

Commissioners requested that Ms. McKnight send an email to the HRC with the HUD Policy News for Planners attached.

**B. Review of 2010 Public Service and ESG End of Year Reports**

Copies of the 2010 Public Service and ESG Final Reports were distributed to Commissioners. She indicated that all 2010 ESG funds had been spent by all of the agencies. Ms. McKnight informed the HRC that there was discussion on the

City Council floor that if the City receives funds in excess of 5%, that the HRC consider funding agencies that did not receive funding during the review process. In addition, Council requested that the HRC Evaluation sheet be included in the application, along with a narrative of what the scores mean. They want more clarity of the score sheets included with the applications when they are released.

Commissioner Jones stated that she appreciated receiving the CDBG and ESG final reports and requested that Ms. McKnight email the reports and the power point presentation from today's meeting to the HRC.

The commission also requested that the final reports be included in the City Manager's Issues Update, as well as being sent to City Council along with HRC priorities for the year.

#### **C. Discussion of Agency Site Visits in YR2011**

Chairperson Simkins stated that in the past, 100% of the agencies funded were visited by a Commissioner or group of Commissioners, who would then report back to the HRC regarding their visits. The agencies appreciate these visits. He suggested that Commissioners look at the lists of agencies in both CDBG and ESG and come back to the next meeting with preferences of which agencies they would like to visit.

Ms. McKnight indicated that she would inform agencies at the upcoming training that there will be site visits by Commissioners this year. She will send Commissioners a list of agencies and contacts, along with her schedule of visits for this year in case Commissioners would like to go with her.

Commissioner Coyle indicated that she would want to visit the agencies between the hours of 8 a.m. and 3:30 p.m.

#### **D. Citizen Comments**

None

#### **ADJOURNMENT**

**A motion was made by Commissioner Hancock to adjourn the meeting at 9:50 a.m.; Seconded by Commissioner Jones; Approved by viva voce vote.**



Leslie McKnight

Community Development Manager