

: OF THE CITY OF PEORIA, ILLINOIS:
HUMAN RESOURCES COMMISSION

CALL TO ORDER

A regular meeting of the Human Resources Commission was held in the Twin Towers Building, PGM Department, 456 Fulton St., Suite 402, Peoria, Illinois, on May 20, 2011, at 8:30 a.m. Chairperson Simkins called the meeting to order @ 8:35 a.m.

ROLL CALL

Roll call showed the following Commissioners were present: Katherine Coyle, Jim Hancock, Shirley Jones, Jay McCormick, Judy Oakford, Nancy Rakoff, and Jim Simkins; Absent: Chet Tomczyk and Estella Vallejo.

Staff Present: Leslie McKnight and Linda Belcher
Others present: None

The Commission reviewed the minutes from the April 15, 2011, meeting.

A motion was made by Commissioner Coyle to approve the minutes of the April 20, 2011, meeting; Seconded by Commissioner Oakford; Approved 7 Yeas, 0 Nays, by viva voce vote.

OLD BUSINESS

None

NEW BUSINESS

A. Review 2012 Public Service and Emergency Shelter Grant Applications

Ms. McKnight distributed copies of the proposed 2012 CDBG and ESG applications for review by Commissioners. Following a short discussion regarding the desire to have more detail of program expenses on page 9 (Total Program Revenue & Expenses), the consensus of the HRC was that Ms. McKnight would prepare a Budget Detail sheet to be added to the CDBG & ESG applications.

The Evaluation Form used by the HRC in ranking applications was included with the CDBG and ESG Materials for the 2012 application process, as previously recommended by Council Member Gulley. Ms. McKnight reminded Commissioners that it is important that the Evaluation Forms be submitted to the department after their review.

Ms McKnight indicated that she did look into changing the Public Service calendar year for funding, however, it would not work because the City's budget is on a calendar year and HUD expenditures are on an annual basis.

Commissioners will review the CDBG and ESG applications and email any suggested changes to Ms. McKnight.

B. Update on Federal Entitlement Funding Levels for FY2011

(This item was moved up on the agenda to be reviewed first.)

Ms. McKnight distributed copies of the City Manager's Issues Updates regarding 2011 Funding Allocation from HUD. She indicated that the City still does not know when HUD funds will be received, and indicated that the delay is impacting local agencies. Ms. McKnight indicated that, in the short term, agencies are using reserve funds. They are looking at ways to come up with other possible funding sources, such as applying for grants from the Bill Gates Foundation and others.

Ms McKnight stated that Staff still does not know when the funds will be received, possibly late in July. At that time it will go to City Council and will be detailed at that time. HUD has released preliminary funding levels for 2011, which proposed a 17% reduction in Public Service funds. The HRC decided that whatever the percentage of reduction is, that reduction will be done equally across the board among the agencies. The agencies have been advised of this and are preparing for a 15 to 25% reduction.

Chairperson Simkins suggested that the HRC send a letter to City Council now stating that we anticipate that there will be a 15 to 25% reduction in funding and have them go ahead and approve that we would decrease all of the agency totals across the board so that we would be a step ahead in getting that approval, in order to expedite payments to the agencies when the dollar figure is known.

Ms. McKnight will draft a letter from the HRC to the City Council to approve the reduction when it comes in.

A motion was made by Commissioner Oakford to have a Special Meeting of the HRC as soon as the amount of funding is known, rather than wait for the regularly scheduled meeting; Seconded by Commissioner Hancock; Approved 7 Ayes, 0 Nays, by viva voce vote.

C. Report Back on Electronic Attendance Request

Ms. McKnight indicated that she had spoken with Director Landes regarding the Commissioners' concerns regarding electronic attendance at HRC meetings, and was advised to talk with Corporation Counsel Randy Ray. It escalated to a policy issue that the City Manager discussed with Staff. As a policy discussion, it would have to apply to all Commissions. This was also a topic for discussion at the recent Senior Staff Strategic Planning Session. This subject was thoroughly reviewed and discussed, and City Manager Ulrich gave Director Landes the direction to prepare a communication to disallow electronic attendance at

meetings by members of City Commissions, which will go to City Council on May 24, 2011.

D. Site Visit/Monitoring Update

Ms. McKnight stated that she was accompanied by Commissioner McCormick on site visits to the Center for Prevention of Abuse and Common Place. She indicated that they discussed community fund raisers for Common Place.

Commissioner Rakoff indicated that the Love and Action Dinner would be held on June 9th at the Pete Marquette Hotel, and said that Carl Cannon would receive an award.

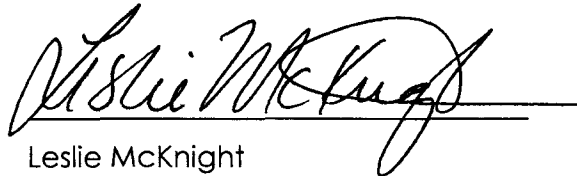
Ms McKnight informed the HRC that HUD would be monitoring CDBG programs May 23-26, 2011. Edgardo Perez has been with HUD for two years and has requested to attend site visits for Public Service agencies. Ms. McKnight indicated that the City would accommodate this request and has scheduled site visits at Community Workshop and Crittenton Centers. She indicated that the next site visits after that would be @ 9 a.m. on June 8th at the UIC Child Abuse Program and @ 2 p.m. at the YWCA, looking at all four programs during this visit. Ms. McKnight will call UIC to confirm the location of where services are performed. Commissioners Oakford indicated that they would like to attend the visits on June 8th. Commissioner Jones indicated that she would probably attend the 9 a.m. visit on June 8th. Ms. McKnight will send the schedule of visits to Commissioners again.

E. Citizen Comments

None

ADJOURNMENT

A motion was made by Commissioner Rakoff to adjourn the meeting at 9:55 a.m.; Seconded by Commissioner Coyle; Approved by viva voce vote.



Leslie McKnight

Community Development Manager