

Chairman Rotherham called the meeting of the Springdale Management Authority to order at 4:00 p.m. on Tuesday, June 15, 2010. Present were: Al Andrews, Jim Hancock, Jeanette Hillyer, George Kottemann, Tom Luthy, George Merkle, Patti Polk, Bruce Thiemann and Kent Rotherham. Also present were Wendy Wilkens and members of the grounds crew; Eric Garber, Mike Ditch, Ivan Colvin, Bob Johnson, Brian Urban and Jim Yaunk.

On behalf of the members of the Authority, Chairman Rotherham thanked the grounds staff for all of the work that was done on the cemetery grounds in preparation for Memorial Day. Other members commented & concurred.

GUEST INPUT: George Burrier, Chairman, Friends of the Rock Island Trail, Inc., gave a presentation on the Rock Island Trail. He proposed that a road stencil be used to paint directive images on the road for walkers, runners and bikers. Mr. Austin said that he would consult Converse Marketing to get their recommendations on signage. A discussion was held regarding the continued use of the cemetery for races. It was decided a policy is needed and that this should be put on a future agenda.

- As a point of information, General Manager Austin reported that "porta pots" had been delivered and dropped off at the cemetery by, he presumes, the Illinois Valley Striders Assoc. Discussion followed with Mr. Austin being asked to contact the Striders to let them know they must check with the General Manager before anything like this is done. Mr. Thiemann suggested the area where the gatehouse was might be considered for a permanent chemical restroom area and asked that Mr. Austin talk to the Striders about taking this on as a project.
- Chris Cruze, a former seasonal employee, read a letter to the members regarding his feelings that there needs to be a permanent lead trimmer position established and his qualifications for the position.

EXECUTIVE SESSION: Chairman Rotherham moved the Executive Session to the beginning of the meeting. It was **moved by Merkle, seconded by Polk, to adjourn to Executive Session at 4:30 p.m. to discuss 2C20 Review of Executive Session Minutes; 2C5 Purchase or lease of real property and 2C11 Litigation. On voice vote, motion carried.**

REGULAR SESSION: The Board returned to Open Session with all members present at 5:20 p.m.

APPROVAL OF MINUTES: Moved by Hancock, seconded by Andrews that the minutes of the meeting of May 18, 2010, be approved as corrected. ***Correction to General Manager's Report – it should be Steamboat "15K race" not marathon.*** On voice vote, motion carried. Moved by Polk, seconded by Andrews, that the minutes of the Executive Session of May 18, 2010, be approved as written. On voice vote, motion carried.

CHAIRMAN: Mr. Rotherham reported that the 2009 Audit Report should be available at the next regular meeting.

VICE CHAIRMAN: Ms. Polk reported that reception for the General Manager went well, and that 20–25 people attended.

TREASURER'S REPORT: After discussion of the financial reports, **it was moved by Hancock, seconded by Polk that the payables be approved as submitted. On voice vote, motion carried.** Mr. Luthy requested permission from the Authority Board, in keeping with the trust provisions, to withdraw money from the Decoration Fund. **Moved by Kottemann, seconded by Polk, that the treasurer, in keeping with the trust provisions, be allowed to withdraw \$10,000 from the Decoration Fund to help with cash flow for work done during the mowing season. On voice vote, motion carried.**

SECRETARY'S REPORT: **Moved by Polk, seconded by Luthy, that the review of Executive Session minutes beginning January 2, 2003, through November 18, 2008, was completed, and there is still a need for confidentiality thus no minutes will be released. On voice vote, motion carried.**

MONUMENT RESTORATION COMMITTEE: It was noted that in order to be kept informed all Authority members receive a copy of the minutes from each meeting. Also, the committee is considering meeting once a month instead of the present schedule of twice a month.

GENERAL MANAGER'S REPORT: Mr. Austin's report to the Authority included the following:

- Grounds: Four temporary workers were added for Memorial Day and have been released. Through the Put Illinois to Work program, several temporary workers will be added to the grounds crew, at no cost to the cemetery. Resetting of several monuments in the Fairview Lawn Division has been done by the grounds crew meeting the standards described by the specialists from Springfield.
- Events: A discussion was held on the subject of Volunteer Linda Aylward and her efforts on the Mother's Day and Memorial Day projects; she currently is working on a Father's Day Program. It was left at Mr. Austin's discretion to handle recognition of volunteers. She is preparing short biographies of some prominent Peorians entombed in the Mausoleum to be placed at crypts for a self-guided tour approach; and a guest book will be placed in the chapel to track visitors.
- Axiom: Only one concern has been addressed, and they have been informed they will not be pre-paid for tech support until all concerns are addressed; this appears to be acceptable to Axiom. It is anticipated an office worker to assist Mrs. Wilkens with correcting problems with the database and mapping will be obtained through the Put Illinois to Work Program. This position will extend through September.
- Green Burial: To be discussed in the future.
- Grants: An Illinois State Archives Grant for \$1,700 was fully funded; we must do a 50-50 match through in-kind support.
- Volunteers: Two people have indicated an interest in volunteering. Appropriate staff will work on this.
- Staff: Paula Fenner will leave Springdale's employment as an accountant in early August to relocate to Florida. Search for a replacement has begun.
- Springdale Historic Preservation Foundation: A member of the Foundation board is attempting to identify potential members by reviewing our files to add those names to the Foundation's mailing list.
- IVS Help: Mr. Austin reported that a work crew from the Illinois Valley Strider's Club was at the cemetery to help with grounds clean up and mowing preparation. He added that this crew picked up sticks and trash in five areas of the cemetery.
- Signage: Drawings of the signage proposal at the front doors of the cemetery office was shown.
- Personnel: The seasonal trimming position discussed earlier was never a permanent position.

UNFINISHED BUSINESS: Chairman Rotherham said he is still working on the IGA partners meeting.

- A marker fee was discussed to help support the signage program. Mr. Austin suggested setting it at \$10. It was also discussed to impose a fee on lots and to itemize the fees for transparency. **It was moved by Andrews, seconded by Thiemann to give Mr. Austin the authority to implement a \$10 marker and/or lot fee on new sales effective July 1, 2010. On voice vote, motion carried.**
- Mr. Merkle said he is still working with Senator Reisinger and proposed legislation regarding Motor Fuel Tax funds for the cemetery.

NEW BUSINESS: After discussion, as recommended by the Monument Restoration Committee, it was **moved by Andrews, seconded by Merkle to change the lift limit for the Monument Restoration Technician from 50 lbs. to 70 lbs. On voice vote, motion carried. Moved by Merkle, seconded by Luthy to change the lift limit for the Restoration Laborer from 50 lbs. to 70 lbs. On voice vote, motion carried.**

Mr. Thiemann reported that it was his understanding the federal government will repair damaged military markers at no charge. David Henderson will contact Mr. Austin regarding volunteering to help with this project.

Mr. Andrews discussed past miscommunications between the Striders and the Authority Board. He suggested that Mr. Austin contact the Striders to set up a liaison to contact him regarding future plans.

NEXT REGULAR MEETING: The next Regular Meeting of the Authority Board is scheduled on Tuesday, July 20, 2010, at 4:00 p.m., in the Maintenance and Volunteer Building at Springdale Cemetery.

ADJOURNMENT: Chairman Rotherham adjourned the meeting at 6:15 p.m.

Wendy Wilkens,
Assistant Secretary

ATTEST:

Jeanette P. Hillyer
Authority Secretary