

SPRINGDALE MANAGEMENT AUTHORITY  
May 18, 2010

Chairman Rotherham called the meeting of the Springdale Cemetery Management Authority to order at 4:00 p.m., on Tuesday, May 18, 2010. Present were: Al Andrews, Jim Hancock, Jeanette Hillyer, George Kottemann, Tom Luthy, George Merkle, Patti Polk, Bruce Thiemann and Kent Rotherham. Also present were: Jon Austin, Wendy Wilkens and Gordon Cundiff.

**EXECUTIVE SESSION:** Because the chairman had to leave early, he requested Executive Session be moved to the beginning of the meeting. **Moved by Polk, seconded by Andrews that the board adjourn into Executive Session at 4:01 p.m., to discuss 2C1-Review Performance Specific Personnel. On voice vote, motion carried.**

**REGULAR SESSION:** The board returned to Open Session with all members present at approximately 4:50 p.m.

**APPROVAL OF MINUTES:** **Moved by Kottemann, seconded by Polk that the minutes of the April 20, 2010 Regular Meeting be approved as written. On voice vote, motion carried. Moved by Polk, seconded by Kottemann that the executive session minutes of April 20, 2010 be approved as written. On voice vote, motion carried.**

**CHAIRMAN'S REMARKS:** Mr. Rotherham announced that as discussed in Executive Session, the Authority Board members were generally pleased with Mr. Austin's performance. Therefore, **it was moved by Polk, seconded by Merkel, that Mr. Austin receive a \$1000.00 bonus. On voice vote, motion carried.**

**VICE CHAIRMAN'S REPORT:** Mrs. Polk informed the members that a reception for Mr. Austin would be held on June 10, from 5:00 to 7:00 p.m., at the 225 Restaurant in the Mark Twain Hotel.

**TREASURER'S REPORT:** After discussion, **it was moved by Kottemann, seconded by Merkel, that the payables be approved as submitted. On voice vote, motion carried.** Mr. Luthy also reported that nineteen default letters went out to customers with delinquent accounts.

**BYLAWS COMMITTEE:** Mr. Hancock reported that the committee has been meeting regularly but had no new business to report.

**MARKETING COMMITTEE:** Mr. Luthy reported that he and Mr. Rotherham met with a group of about 40 ladies recently. They distributed handouts and reported that the presentation was very positive.

**MONUMENT RESTORATION COMMITTEE:** Mr. Andrews reported that the committee is meeting regularly. He also added that the monument restoration work has been hindered by the frequent and heavy rain that has been occurring lately. He reported that the number of employees in the program has increased from 2 to 3, and that in an effort to get more qualified staff, the pay rate to Advantage Staffing has been approved to go up from \$8.50 to \$9.50 per hour. Dr. Kottemann stated that they will be changing the Laborer and the Technician job descriptions to indicate they can lift up to 70 lbs. instead of the 50 lbs. listed. Once approved by the committee, the descriptions will return to the Authority for approval.

**GENERAL MANAGER'S REPORT:** Mr. Austin distributed his reports to the members. He reported that two bids were requested regarding renewing Springdale Insurance, and this resulted in an approximate \$2000 savings.

- He also reported that the Steamboat Marathon will not be held at the cemetery this year. He added that a request will need to be made by the organization for the year 2011, in order for the marathon to be held in the cemetery.
- Discussed was the possibility of spray patching rather than using overlay on the roads. This will be discussed further with Mr. Merkle and the City.
- A Half marathon will be run through the cemetery on September 19. Dr. Kottemann noted that the Authority needs to carefully review requests as precedents are being set.

**UNFINISHED BUSINESS:** Mr. Rotherham reported that the coordinating of the IGA Partners Meeting has been a slow process but is on-going. It was also decided that Mr. Rotherham and Mr. Luthy would represent the Authority Board at the meeting.

**NEW BUSINESS:** It was moved by Luthy, seconded by Hillyer, to defer the marker fee discussion to the June meeting. On voice vote, motion carried.

**NEXT REGULAR MEETING:** The next Regular Meeting of the Authority Board is scheduled for Tuesday, June 15, 2010, at 4:00 p.m., in the Maintenance and Volunteer Building at Springdale Cemetery.

**ADJOURNMENT:** Chairman Rotherham adjourned the meeting at 5:30 p.m.

Wendy Wilkens  
Assistant Secretary

ATTEST:

Jeanette P. Hillyer  
Secretary