

Special Meeting
SPRINGDALE CEMETERY MANAGEMENT AUTHORITY
January 26, 2010

Chairman Rotherham called the Special Meeting of the Authority to order at 4:00 p.m., on Tuesday, January 26, 2010. Present were: Al Andrews, James Hancock, Jeanette Hillyer, George Kottelman, Tom Luthy, George Merkle (arrived at 4:12 p.m.) and Kent Rotherham. Absent: Patti Polk and Bruce Thiemann. Also present was General Manager Jon Austin. Present from the Springdale Historic Preservation Foundation were Fred Stuber, Jack Gove and Bob Meals.

APPROVAL OF MINUTES: Moved by Hancock, seconded by Kottelman that the minutes of the January 9, 2010 Special Meeting be approved as presented. On voice vote, motion carried.

REMARKS OF THE AUTHORITY CHAIRMAN: Mr. Rotherham said he was pleased to have this second meeting with the Foundation members to keep them informed on what the Authority is doing, our goals, etc.

REMARKS OF THE FOUNDATION PRESIDENT: Mr. Stuber also was pleased to meet. He said one of the main agenda items for them was the monument restoration program, and that Jack Gove would speak to that at the proper time.

REPORTS OF OFFICERS: Tom Luthy, Treasurer, reported that he currently is working on the 250,000 plus trust fund accounts and is about 60% finished. Attorney and former Authority member Mick Hall has done work on these accounts also. Mr. Luthy and Bruce Thiemann are on a committee to address the trust fund accounts. After receiving permission from the Authority members, Mr. Luthy will secure laddered CD's by next week for these funds. Mr. Luthy also reported that he had submitted a draft Financial Policy that should be approved by the Authority members at their next Regular Meeting.

FOUNDATION: Mr. Stuber reported that Foundation member David Pittman has agreed to head up fund raising. He would be at the meeting tonight but is ill. At this time, there is no set amount as a goal, and they are still in the discussing phase.

MONUMENT RESTORATION: A status report on the Monument Restoration Committee was presented.

- Over 40 stones have been repaired—20 from the cemetery and 20 that were in the shop for a long time.
- Stones are being brought in from outside the shop to warm up and dry out, so they can be worked on.
- The committee continues to work toward having additional dry space to store repaired stones.
- Bryan Stewart has been hired as a full time laborer and appears to be working out well.
- An ad for a technician (expected to become the Program Director in the future) was placed in the Peoria Journal Star. Nine applications have been received.
- Expenses through January 25 are \$18,306.41. The committee continues to use the \$20,000 grant before starting on the \$55,000 budgeted funding for 2010. The committee will discuss the need for additional funds at their February 9 meeting.

Jack Gove distributed a copy of the eleven steps necessary to do a "typical" restoration project. Discussion on restoration and preservation followed. Basically, preservation is the stabilizing of stones, i.e. what is being done now; restoration is going in and redoing stone, i.e. restoring. It was stated that once you remove the stone, it takes it from restoration to preservation. Discussion of what work can be done in winter weather followed.

FINANCIAL INFORMATION: Budget vs. actual expenses for the period ended December 31, 2009, was distributed. This information, as well as the budget information distributed at the last regular Authority meeting, was reviewed and discussed. Questions were asked and answered. Chairman Rotherham distributed copies of the proposed budget for the year ended December 31, 2010. It was noted changes in the form are planned, but work has to be done with the Axiom system to complete any changes wanted and needed.

REPORT FROM THE GENERAL MANAGER: Mr. Austin reported that on Wednesday, February 3, Dawn Cobb and Harold Hassen will be coming from Springfield, Illinois, to discuss conservation and restoration with the members of the Monument Restoration Committee. They will be here from 10:00 a.m. to 2:00 p.m., and lunch will be served. Discussion followed, and Authority members were invited to attend.

General Manager Austin distributed copies of identified priorities as reviewed by the Authority at their Special Meeting on January 9, 2010. Also on the list were identified and measurable goals that will be used to evaluate the performance of the General Manager. A copy of Springdale Cemetery's Purpose, Mission and Vision was also distributed.

SHARED COST FOR ADDITIONAL MONUMENT RESTORATION STORAGE: The importance of having additional storage space for monuments was discussed. The committee is attempting to get quotes from contractors, but have not gotten a response from some. This building would be approximately 23' X 25' and would be attached to the current building in an area where Springdale is currently housing new monuments. The one bid received is for approximately \$27,000; shelving to store the monuments is \$15,000; and the cost to pour additional concrete for this project as well as possibly pouring additional concrete to store new monuments on is unknown and was discussed. Chairman Rotherham stressed that the Authority does not have funds to do this, and that the importance and necessity of this project would have to be "sold" to the City in order to get funds. Everyone concurred that this storage is needed.

OTHER: Mr. Luthy discussed the Authority's relationship with Converse Marketing and the work being done with them.

- Signage by the mausoleum on War Memorial Drive and moving the sign on Prospect Road. The Foundation was reminded they have committed \$1,000 for the electrical work.
- Signage that is being planned for throughout the cemetery.
- Future projects include improving and restructuring the Web site. Mr. Stuber noted it would be good to bring the Foundation in as a link on the Web site asking for membership or donations. This is currently being done, but the General Manager will check to be sure this information is also updated.

The meeting was adjourned by Chairman Rotherham at 5:23 p.m.

Jeanette Hillyer
Secretary