

FIRE DEPARTMENT

DEPARTMENT BUDGET OVERVIEW

Appropriation by Major Object

	2007 Actual	2008 Budget	2008 Adjusted Budget	2008 12-Month Estimate	2009 Budget
Personnel Services	\$14,957,522	\$16,089,624	\$16,115,499	\$16,115,499	\$16,873,966
Contractual	\$660,506	\$675,272	\$683,712	\$683,712	\$649,119
Materials & Supplies	\$379,081	\$338,857	\$347,655	\$347,655	\$384,090
Total	\$15,997,109	\$17,103,753	\$17,146,866	\$17,146,866	\$17,907,175

Appropriation by Division

Administration	\$384,370	\$412,903	\$412,926	\$412,926	\$439,390
Operations	\$14,371,948	\$15,207,532	\$15,242,043	\$15,242,043	\$16,022,543
Prevention	\$779,533	\$956,340	\$959,340	\$959,340	\$994,551
Training	\$337,123	\$387,319	\$392,475	\$392,475	\$301,671
Office of Emergency Management	\$124,135	\$139,659	\$140,082	\$140,082	\$149,020
Total	\$15,997,109	\$17,103,753	\$17,146,866	\$17,146,866	\$17,907,175

Mission Statement

The Peoria Fire Department is committed to protecting the lives and property of the citizens of Peoria and strives to meet this commitment by providing fire protection, prevention, suppression, rescue, emergency medical services, and disaster preparedness/mitigation.

Division - Administration

Fire Administration provides leadership in coordinating efforts to ensure efficient and effective services in the Peoria Fire Department. Management policies are developed and instituted to improve services and coordinate interaction with other City departments. Standard operating procedures are evaluated and upgraded to improve productivity and keep pace with changing conditions and technology.

Fiscal 2008 Accomplishments

- Completed updating the Emergency Operations Plan
- Conducted proficiency exams on all specialty teams
- Created a new captains' promotional list
- Explored Candidate Physical Ability Testing (CPAT) as part of new hiring process
- Filled the Assistant Fire Chief position
- Hired 15 new firefighters
- Implemented a new collective bargaining agreement
- Implemented Six Sigma Hazardous Material Program
- Installed eleven new intersection preemption devices
- Installed two new outside warning system sirens
- Manned Rescue 2 full time and strategically realigned the response areas
- Signed a memorandum of understanding with AMT to provide 2 ALS engine companies

Desired Program Outcomes for 2009

- Continue to expand our Explorer Program with School District #150's involvement
- Continue to facilitate training of all City personnel in the National Incident Management System (NIMS), "Management of Domestic Incidents", as directed by Homeland Security Presidential Directive, HSPD-5
- Create more involvement with the neighborhood associations
- Create a new firefighter eligibility list
- Explore new written hiring test for hiring pool
- Implement the new Candidate Physical Ability Test (CPAT)
- Improve labor/management relations
- Increase fire protection to City's center bluff area
- Maintain and enhance interagency relations between the Peoria Fire Department and AMT

- Maintain an ISO rating of “2”
- Maintain safe and healthy work environment by reducing injuries 15%
- Maintain specialty team certifications
- Monitor the Hazardous Material Program
- Reduce budget overages through efficient and effective budget management
- Train more for Community Emergency Response Team (CERT) members

Outcome Trends Table

	FY 2007	FY 2008	FY 2009
Decrease Grievances	5%	5%	5%
Decrease Work-Related Injuries	+15%	0%	6%
Maintain ISO Rating	2	2	2
Percent of Budget Expended	99%	98%	100%

Activities Linked to Council Goals

Develop and Manage Operation and Capital Budgets	Council Goal #1
Enhance Labor/Management Relationships	Council Goal #1
Inspire Development of Departmental Goals and Objectives	Council Goal #1
Maintain a Safe and Healthy Work Environment	Council Goal #1
Oversee Operations	Council Goal #2, #5
Provide Quality Leadership	Council Goal #2, #5
Provide Support Services within the Department and to Other City Departments/Outside Agencies	Council Goal #1

Division Activities**1. Develop and Manage Operation and Capital Budgets**

Timely and accurate compilation and management of the Fire Department’s annual operating and capital budgets is vital to our operation.

2. OEM Administration

Support of our OEM division includes hosting/attending meetings and performing necessary paperwork.

3. Enhance Labor/Management Relationships

A productive relationship between management and labor unions is enhanced by good communication and frequent meetings.

4. Inspire Development of Departmental Goals and Objectives

Public safety resources are matched to ongoing needs of the community.

5. Maintain a Safe and Healthy Work Environment

Occupational injuries and exposure to disease are reduced through education and training.

6. Oversee Operations of Department

Long-range strategic plans and performance measures are developed and analyzed.

7. Provide Quality Leadership

The Fire Chief and his administrative staff are responsible for the inclusive and ethical respect of all individuals, with emphasis on outcomes that produce a quality department.

8. Provide Support Services within Department /Other City Departments

Direction and oversight is provided for payroll, purchasing, inventory, and financial resources.

Service Level Trend Table

	FY2007	FY2008	FY2009
1. Develop and Manage Budget			
Management of Operating Budget			
Percent Over/Under Budget	1% under	2% under	0%
2. OEM Administration			
Attended/Facilitated/Coordinated Meetings	Yes	Yes	Yes
3. Labor/Management Enhancement			
Grievances	4	4	3
Labor/Management Meetings	8	8	8
4. Inspire Development of Departmental Goals and Objectives			
Fire-Related Deaths	1	2	0
5. Maintain a Safe and Healthy Work Environment			
Firefighter Injuries	61	61	54
6. Oversee Operations			
Staff Meetings:			
Senior Staff	50	104	104
Assistant Chief/Division Chiefs	250	104	104
Assistant Chief/Battalion Chiefs	4	4	4
7. Provide Quality Leadership			
Fire Officer Development Classes	12	12	12
8. Provide Support Services			
Maintained EMA Accreditation	Yes	Yes	Yes
Weekly City Staff Meetings	48	48	48

Division's Appropriation by Major Object

	2007 Actual	2008 Budget	2008 Adjusted Budget	2008 12-Month Estimate	2009 Budget
Personnel Services	\$335,442	\$353,643	\$353,643	\$353,643	\$378,207
Contractual	\$35,053	\$44,760	\$44,638	\$44,638	\$46,883
Supplies & Materials	\$13,875	\$14,500	\$14,645	\$14,645	\$14,300
Total	\$384,370	\$412,903	\$412,926	\$412,926	\$439,390

Mission Statement

The Peoria Fire Department is committed to protecting the lives and property of the citizens of Peoria and strives to meet this commitment by providing fire protection, prevention, suppression, rescue, emergency medical services, and disaster preparedness/mitigation.

Division - Operations

Fire Operations responds to fire calls, emergency medical needs, water rescue, technical rescue, extrication, hazardous material mitigation, and dive operations. This division also provides safety code enforcement through in-service inspections, assists with public education to the public, and manages the Fire Garage.

Fiscal 2008 Accomplishments

- Completed the negotiating team in preparation for the 2008 collective bargaining agreement with Peoria Firefighters' Local 50
- Conducted 31 prefire plan tours
- Continued the Wellness Initiative Program to reduce work-related injuries and improve the health of firefighters
- Manned Rescue 2 full time
- Participated in 580 hours of in-service inspection training
- Participated in interviews for one firefighter recruit class
- Performed 1,950 in-service inspections
- Received 1 tow, 1 mechanic's vehicle, and 5 command vehicles
- Responded to 520 fires
- Responded to 150 rescue calls
- Responded to 9,850 EMS calls
- Reviewed and revamped all City maps

Desired Program Outcomes for 2009

- Attend neighborhood meetings and functions to increase community contact
- Enhance the conditioning program designed to enable applicants to pass the firefighter physical agility test
- Increase battalion level training to provide proficiency in all core firefighter topics
- Increase public awareness of Peoria Fire Department employment opportunities by attending job fairs
- Maintain current level of fire and life safety code inspections
- Maintain proficiency levels for all specialty teams
- Participate in emergency preparedness drills
- Provide continuing education in EMS to maintain EMT-B/D certification through additional schools
- Reduce firefighter injuries by 5%
- Reduce fires by 5%

Outcome Trends Table

	FY 2007	FY2008	FY2009
Percent of Citizens Satisfied with Fire Protection and Fire Prevention	78%	80%	82%
Percent of Citizens Satisfied with Emergency Medical Services	80%	82%	83%

Activities Linked to Council Goals

Community Support	Council Goal #1, #2
Emergency Medical Services	Council Goal #1, #2
Fire Garage Operations	Council Goal #1
Fire and Life Safety Code Inspections	Council Goal #1, #2
Hazardous Material Mitigation	Council Goal #1, #2
Rescue	Council Goal #1, #2
Suppression	Council Goal #1, #2
Training	Council Goal #1

Division Activities**1. Community Support**

Provide continuous information to our citizens and participate in City and neighborhood events.

2. Emergency Medical Services

Provide emergency medical response to incidents involving injury, illness, accidents, and other types of calls where the threat of injury or illness exists.

3. Fire Garage Operations

Provide repairs and preventative maintenance to fire machines, vehicles, and equipment.

4. Fire and Life Safety Code Inspections

Conduct fire inspections to identify code violations and safety issues that may adversely impact the community.

5. Hazardous Material Mitigation

Provide a hazardous material response team with expertise in chemicals, substances, and hazardous material handling.

6. Rescue

Provide emergency rescue response to incidents involving specialized high-rise, entrapment, collapse, water, and trench-type emergencies.

7. Suppression

Provide emergency fire suppression response to incidents involving fires, fire alarms, smoke scares, vehicle accidents, and other types of calls where the threat of fire exists.

8. Training

Provide internal education and training to the management and suppression personnel.

Service Level Trend Table

	FY2007	FY 2008	FY2009
1. Suppression			
Total Number of Alarms	14,396	14,726	15,094
Fire Calls	570	528	541
2. Emergency Medical Services			
EMS Calls	9,346	9,737	9,980
3. Hazardous Material Incident Mitigation			
Hazardous Material Responses	423	358	388
4. Rescue			
Rescue Calls	68	70	74
Other Calls	3,989	4,033	4,111
5. Fire and Life Safety Code Inspection			
Fire and Life Safety Code Inspection	1,950	1,950	1,950

Division's Appropriation by Major Object

	2007 Actual	2008 Budget	2008 Adjusted Budget	2008 12-Month Estimate	2009 Budget
Personnel Services	\$13,507,514	\$14,405,711	\$14,431,586	\$14,431,586	\$15,205,072
Contractual	\$510,096	\$490,484	\$490,484	\$490,484	\$461,198
Materials & Supplies	\$354,338	\$311,337	\$319,973	\$319,973	\$356,273
Total	\$14,371,948	\$15,207,532	\$15,242,043	\$15,242,043	\$16,022,543

Mission Statement

The Peoria Fire Department is committed to protecting the lives and property of the citizens of Peoria and strives to meet this commitment by providing fire protection, prevention, suppression, rescue, emergency medical services, and disaster preparedness/mitigation.

Division - Prevention

Fire Prevention manages emergency medical services (EMS) administration, fire inspections, fire investigations, hazardous material administration, and public education. These functions supplement the efforts of suppression personnel to reduce injuries, deaths, and property loss due to fire, medical emergencies, and hazardous material incidents.

Fiscal 2008 Accomplishments

- Conducted 218 building plan reviews
- Conducted 209 site plan reviews
- Investigated 108 (31 arson) fires
- Issued 18 pyrotechnic/fireworks permits
- Issued 6 special burn permits (construction and wild land)
- Issued 34 tent permits
- Issued 42 recreational burn permits
- Participated in 3 juvenile fire setter interventions
- Performed 91 Certificate of Occupancy inspections
- Performed 854 building inspections
- Presented 31 fire safety presentations
- Responded to 3 referral/complaint inspections
- Reviewed 103 fire protection system installations

Desired Program Outcomes for 2009

- Diminish fire hazards within the community through comprehensive fire safety/target hazard inspections of commercial, business, public assembly, and multi-family occupancies to reduce property loss, deaths, and injuries due to fire
- Improve the safety awareness of the business community by maintaining the “Emergency Evacuation Procedure Assistance Program”
- Improve the safety of our community through professional plan review process that ensures fire code compliance of site developments and new and/or remodeled buildings to reduce property loss, deaths and injuries due to fire
- Improve the safety and welfare of firefighters and the community by determining and understanding the cause and origin of fires in our community through comprehensive fire scene investigations, arrests, and prosecution of arsonists

- Improve the safety and welfare of our firefighters and the community by identifying the location, amount, and characteristics of hazardous material through the implementation of the Hazardous Material Inspection Program
- Maintain emergency medical services (EMS) proficiency levels, in accordance with Illinois Department of Public Health (IDPH) and local mandates, to ensure quality emergency medical service (EMS) service to our community
- Maintain hazardous material technician proficiency levels, in accordance with federal requirements and Occupational Safety and Health Administration (OSHA) guidelines, to ensure the safety and welfare of firefighters and the community, in the event of a spill or release; certify personnel to the Hazardous Material Technician B level
- Reduce the number of fires, injuries, and deaths through innovative public education/ fire safety awareness programs and smoke detector installation programs

Outcome Trends Table

	FY2007	FY2008	FY2009
Percent of Personnel Certified EMT-B	100%	100%	100%
Reduce Property Loss Due to Fire	\$3,454,924	\$2,750,420	\$2,000,000
Reduce Firefighter Injuries	56	45	30
Fire Deaths	1	2	0
Percent of Certified Haz Mat Tech A/B	48%	48%	48%

Activities Linked to Council Goals

Emergency Medical Services Administration	Council Goal #1, #2
Fire Inspections	Council Goal #2
Fire Investigations	Council Goal #2
Hazardous Material Administration	Council Goal #1, #2
Public Education	Council Goal #1, #2

Division Activities**1. Emergency Medical Services (EMS) Administration**

Provide 6,208 hours continuing emergency medical services (EMS) proficiency training, quality assurance, and required documentation for all personnel, in accordance with Illinois Department of Public Health (IDPH) requirements and local emergency medical services (EMS) system mandates, to ensure quality emergency medical services to our community, in addition to 386 hours of automatic external defibrillator training. This allows the Department to operate as pre-hospital care providers at the Emergency Medical Technician-Basic/Defibrillator (EMT-B/D) level, in accordance with Illinois Department of Public Health (IDPH) and Peoria area emergency medical systems requirements.

2. Hazardous Material

Provide 2,290 hours of proficiency training, quality assurance, and required documentation for all Department hazardous material technicians, in accordance with Federal Requirement 29 CFR1910.120 and Occupational Safety and Health Administration (OSHA) guidelines, to ensure the safety and welfare of firefighters and the community in the event of a spill or release; coordinate 800 inspections through the Hazardous Material Inspection Program, for the identification and site location of hazardous material.

3. Inspections

Conduct 209 plan reviews with contractors to ensure compliance, in accordance with International Fire/Building Codes and the National Fire Protection Agency (NFPA) 101 Life Safety Code; conduct 854 fire safety/target hazard inspections throughout the community to identify code violations and safety hazards that may adversely impact the community; provide 5 high-rise emergency evacuation plan reviews/drills to ensure compliance with adopted codes. The International Fire Code outlines periodical high-rise evacuation, under Department supervision. This is a preventative measure to ensure buildings being constructed or remodeled are in compliance and provide the highest level of safety.

4. Investigations

Conduct 108 fire scene investigations to determine the cause and origin of fires - 28% of which were determined to be incendiary (arson) and that were processed through the legal system and 72% consisted of 49 accidental, 19 undetermined, and 3 juvenile firesetters; provide prevention education, counseling, and assessment to youthful firesetters in our community through the Juvenile Firesetter Intervention Program. The Department is required to investigate fires in accordance with National Fire Protection Agency (NFPA) and has a responsibility to the community to ensure the safety of its citizens by identifying and counseling troubled youths.

5. Public Education

Provide 31 public education/fire safety awareness programs to children, adults, senior citizens, and challenged citizens through local civic organizations, neighborhood associations and public, private and parochial schools. Administer 32 smoke detector and 26 carbon monoxide detector installations. Public education is promoted to meet the Department's social and moral obligations to the community.

Service Level Trend Table

	FY2007	FY2008	FY2009
1. Emergency Medical Services Administration			
AED Recertification (hours)	386	386	418
In-Service EMT Training (hours)	6,208	6,208	6,688
2. Fire Inspections			
Arson Fires	29	31	25
Building Inspections	752	854	925
Building Plan Reviews	237	218	220
Certificate of Occupancy Inspections	100	91	100
Complaint-Driven Inspections	5	3	5
Evacuation Plan Reviews	11	10	15
Site Plan Reviews	200	209	200
3. Fire Investigation			
Fires Investigated	108	108	120
4. Hazardous Material Administration			
Hazardous Material Inspections	638	742	820
Hazardous Material Training	2,290	2,290	2,290
5. Public Education			
CO Detector Installations	150	26	50
Public Education Presentations	21	31	35
Smoke Detector Installations	68	45	50

Division's Appropriation by Major Object

	2007 Actual	2008 Budget	2008 Adjusted Budget	2008 12-Month Estimate	2009 Budget
Personnel Services	\$756,572	\$917,605	\$917,605	\$917,605	\$958,060
Contractual	\$22,961	\$38,735	\$41,735	\$41,735	\$36,491
Materials & Supplies	\$0	\$0	\$0	\$0	\$0
Total	\$779,533	\$956,340	\$959,340	\$959,340	\$994,551

Mission Statement

The Peoria Fire Department is committed to protecting the lives and property of the citizens of Peoria and strives to meet this commitment by providing fire protection, prevention, suppression, rescue, emergency medical services, and disaster preparedness/mitigation.

Division - Training

Fire Training manages the operation, development, planning, execution, and evaluation of all training for the Department. Records are kept to ensure certification requirements are met and continuing education units are maintained.

Fiscal 2008 Accomplishments

- Conducted 76 hours of post-incident critiques in accordance with Department SOG (Standard Operating Guide)
- Conducted 184 hours of dive team proficiency training
- Conducted 120 hours of TRT (Technical Rescue Team) proficiency training
- Conducted 600 hours of Hazardous Material Operations training to include certification by OSFM (Office of State Fire Marshal)
- Conducted 440 hours of Hazardous Material Technician A training to include certification by OSFM (Office of State Fire Marshal)
- Conducted 440 hours of Hazardous Material Technician B training to include certification by the OSFM
- Conducted 144 hours of Technical Rescue Awareness Training as outlined by OSFM
- Conducted 168 hours of Fire Service Vehicle Operators training as outlined by OSFM
- Conducted 360 hours of Fire Apparatus Engineer course with practical
- Conducted 384 hours of Hazardous Materials Team proficiency training
- Conducted 86 hours of Fire Engineer proficiency training
- Conducted 640 hours of Firefighter III training as outlined by OSFM
- Conducted 45 hours of continuing education training for the TRT Program
- Conducted 1144 hours of battalion level training in core subject areas
- Conducted 6208 hours of in-service EMT (Emergency Medical Technician) training
- Conducted 3600 hours of Firefighter II course work as outlined by OSFM
- Conducted 14 hours of auto extrication refresher training
- Conducted 597 hours of “Mayday” emergency preparedness training
- Conducted 68 hours of “Mayday” training for dispatchers
- Conducted 382 hours of building size-up training i.e. “Art of Reading Smoke”
- 108 hours of building orientation/search and rescue practices

Desired Program Outcomes for 2009

- Continue annual SCBA fit testing of all personnel to ensure maximum safety and compliance with Federal and State Department of Labor standards.
- Coordinate 2 Illinois Central College (ICC) classes and 2 courses developed by Training Division; assist with the coordination of other City training held at the Fire Training Academy
- Conduct live fire scenarios that emphasize on-scene sector management in the incident command system (ICS) as required by the National Incident Management System and the Department of Homeland Security
- Maintain Office of the State Fire Marshal (OSFM) certification for fire suppression personnel
- Maintain federal hazardous material training requirements outlined in CFR 1910.120
- Present a minimum of 6 core subject courses to fire suppression personnel
- Produce and facilitate post-incident analysis of all multiple-alarm fires
- Support Department goals by attending all senior staff and division coordination meetings and produce Department's annual report

Outcome Trends Table

	FY2007	FY2008	FY 2009
Produce Annual Report	1	1	0
Trained OSFM Firefighter II	0	24	5
Trained OSFM Firefighter III	2	4	10
Trained Fire Apparatus Engineer	4	10	10
Trained OSFM Fire Officer I	0	4	4
Trained OSFM Fire Officer II	0	3	3
Trained NIMS IS700 Level	N/A	N/A	N/A
Trained NIMS IS100 Level	196	N/A	N/A
Trained NIMS IS200 Level	N/A	N/A	N/A

Activities Linked to Council Goals

Departmental Support Activities	Council Goal #1
Course Development	Council Goal #1, #2
Course Coordination	Council Goal #1, #2
Course Presentation	Council Goal #1, #2
Course Review	Council Goal #1, #2
Critique Activities	Council Goal #1
Office of the State Fire Marshal Certification and Records	Council Goal #1

Division Activities**1. Course Coordination**

Provide coordination between the Department, Illinois Central College (ICC), Illinois Fire Service Institute, and students for classes and presentations to prevent duplication and provide optimum training opportunities for personnel.

2. Course Development

Upgrade, develop, and/or standardize 3 courses, in accordance with National Fire Protection Association (NFPA) standards, to ensure firefighters are in compliance with nationally recognized fire and safety standards.

3. Course Presentation

Present courses required by Office of the State Fire Marshal (OSFM) and National Fire Protection Agency (NFPA) to increase firefighter job knowledge, performance, and skill requirement, to ensure firefighters are in compliance with nationally recognized fire and safety standards.

4. Course Review

Review and evaluate courses for content and presentation techniques, in accordance with National Fire Protection Agency (NFPA)/Office of the State Fire Marshal (OSFM) Instructor I and II course criteria to maintain 100% student satisfaction.

5. Critique Activities

Provide the Department with 5 post-incident critiques to analyze strong points and areas that need improving for more effective and safer operations.

6. Departmental Support Activities

Provide general support to Department and outside entities by producing an annual report and participating in 300 staff meetings per year.

7. Office of the State Fire Marshal Office (OSFM) Certification and Records

Monitor and provide guidance for Office of the State Fire Marshal (OSFM) certifications. Maintain all training records for the Department, as required for audit inspections by Illinois Department of Public Health, (IDPH), Office of the State Fire Marshal (OSFM), and Illinois Department of Labor (IDOL), State & federal Departments of Homeland Security.

Service Level Trend Table

	FY 2007	FY2008	FY2009
1. Departmental Support			
Produced Annual Report	1	1	0
Senior Staff and Division Meetings	300	300	300
2. Course Development, and Presentation			
Developed Courses	3	4	4
Presented Courses	10	10	12
3. Critique Activities			
Post-Incident Analysis	2	5	5
4. OSFM Certification and Record			
Facility/Support for OSFM Testing	5	5	5

Division's Appropriation by Major Object

	2007 Actual	2008 Budget	2008 Adjusted Budget	2008 12-Month Estimate	2009 Budget
Personnel Services	\$306,076	\$357,819	\$357,819	\$357,819	\$270,577
Contractual	\$28,145	\$26,500	\$31,610	\$31,610	\$28,048
Materials & Supplies	\$2,902	\$3,000	\$3,046	\$3,046	\$3,046
Total	\$337,123	\$387,319	\$392,475	\$392,475	\$301,671

Mission Statement

The Peoria Fire Department is committed to protecting the lives and property of the citizens of Peoria and strives to meet this commitment by providing fire protection, prevention, suppression, rescue, emergency medical services, and disaster preparedness/mitigation.

Division – OEM (Office of Emergency Management)
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OEM coordinates the City's planning efforts for emergency/disaster response. Activities include maintenance of the Emergency Operations Plan, coordination with other City departments and public/private sector organizations, recruitment of volunteers to supplement resources in times of emergency/disaster, and public education/information.

Fiscal 2008 Accomplishments

- Applied for and received State accreditation from Illinois Emergency Management Agency (IEMA)
- Conducted or participated in one full-scale disaster exercise
- Conducted or participated in five table-top exercises
- Continued education and public awareness to promote a disaster-resistant community
- Continued updating the City's Emergency Operations Plan (EOP)
- Coordinated emergency planning with City/County departments and the private sector
- Created and distributed the Facility Emergency Operations Plan
- Reaccredited "Storm Ready" participation with the National Weather Service (Lincoln, Illinois)
- Tracked State and federal advisories on terrorism threats

Desired Program Outcomes for 2009

- Continue education and public awareness to promote a disaster-resistant community
- Continue to acquire and assemble the proper equipment that allows the City of Peoria to maintain communication interoperability
- Coordinate emergency planning with City/County departments and the private sector
- Ensure the City of Peoria Emergency Operations Center (EOC) is capable of being activated as needed to support an emergency
- Ensure the City of Peoria is compliant with the Homeland Security Presidential Directive, HSPD-5, National Incident Management System (NIMS), "Management of Domestic Incidents", and HSPD-8, "National Preparedness"
- Maintain accreditation of "Storm Ready" participation with the National Weather Service (Lincoln, Illinois)
- Track State and federal advisories on terrorism threats
- Train all City of Peoria building managers on the importance, necessity, and implementation of their respective Facility Emergency Operations Plan
- Train one twenty-member team for the Community Emergency Response Team (CERT)

Outcome Trend Table

	FY2007	FY2008	FY2009
Emergency Management Agency Accredited	100%	100%	100%
Full-Scale Exercise Participation	100%	100%	100%
Emergency Operations Plan Updated and Approved	100%	100%	100%
“Storm Ready” Certified	100%	100%	100%

Activities Linked to Council Goals

Administration	Council Goal #1, #2, #3, #4, #5, #6
Mitigation	Council Goal #2, #4, #5, #6
Planning	Council Goal #1, #3, #5, #6
Preparedness	Council Goal #2, #3, #5, #6
Recovery	Council Goal #1, #5, #6
Response	Council Goal #1, #2, #5, #6
Training	Council Goal #1, #5, #6
Volunteer Services	Council Goal #1, #2, #5, #6

Division Activities**1. Administration**

Administration provides leadership in coordinating efforts to ensure efficient and effective services in OEM. Management policies are developed and instituted to improve services and coordinate interaction with other City departments, local, State, and federal governmental agencies, and the private sector.

2. Mitigation

Mitigation is defined as “*sustained actions taken to reduce or eliminate long-term risk to people and property from hazards and their effects*”. OEM has participated in a flood buy out program to reduce the cost of flood damage in the City. OEM is a founding partner and active member of Heart of Illinois Project Impact, an Illinois not-for-profit corporation dedicated to building disaster resistance in the Tri-County region. OEM will further mitigation efforts through educating the public. OEM is a Member of Homeland Security Region 10 that also promotes mitigation efforts.

3. Planning

The City of Peoria has had an approved Emergency Operations Plan since the 1950s. Illinois State statute requires a plan be submitted for approval every two years. This planning activity covers the maintenance and coordination of the plan to update its policies of the agencies the City depends upon for assistance in an emergency/disaster.

4. Preparedness

In support of disaster preparedness, OEM disseminates information to City staffers and citizens. OEM staff works with City departments, community businesses, and agencies in preparing their responses to an all-hazard threat.

5. Recovery

Should an emergency/disaster occur within the corporate limits of the City of Peoria, OEM would coordinate long-term recovery assistance with State and federal agencies.

6. Response

During severe weather and other hazard occurrences, the Emergency Operations Center (EOC) is activated to accommodate emergency communications and coordination of the City's response. OEM will also support surrounding communities if possible through Mutual Aid agreements.

7. Training/Exercises

City staff and various agencies need to be adequately trained to prepare for and respond to an emergency/disaster.

8. Volunteer Services

OEM works with amateur radio operators to provide emergency communications, severe weather spotting, damage assessment, and other volunteer activities in support of emergency management. When the City is threatened by severe weather, our volunteers are deployed at no man-hour cost to the City.

Service Level Trend Table

	FY2007	FY2008	FY2009
1. Administration			
Attended/Facilitated/Coordinated Meetings	Yes	Yes	Yes
Maintained Emergency Management Agency (EMA) Accreditation through Illinois Emergency Management Agency (IEMA)	Yes	Yes	Yes
2. Mitigation			
Project Impact/Homeland Security Meetings Attended	12	10	12
Project Impact/Homeland Security Impact Hours	12	10	12
3. Planning			
Business and Industry Planning Assistance	10	24	20
Emergency Operation Plan Update Hours	920	1030	1020
Functional Annex Updates	19	30	40
Hazard-Specific Annex Updates	8	28	20
Site Emergency Procedures Updates	4	16	25

FIRE DEPARTMENT**DIVISION – OEM**

4. Preparedness			
Preparedness Information Literature Distributed to Public	3,000	3,000	3,000
5. Response			
Emergency Operation Center Activated for Storm Watches	21	19	22
6. Training and Exercises			
Tabletop Exercises Held	6	7	10
7. Volunteer Services			
Classes Held/Attended	12	12	18
Full-Scale Exercises Held	1	1	1
Volunteer Activation Hours	396	435	400
Volunteer Training Hours	1,165	1,182	1,100

Division's Appropriation by Major Object

	2007 Actual	2008 Budget	2008 Adjusted Budget	2008 12-Month Estimate	2009 Budget
Personnel Services	\$51,918	\$54,846	\$54,846	\$54,846	\$62,050
Contractual	\$64,251	\$74,793	\$75,245	\$75,245	\$76,499
Supplies & Materials	\$7,966	\$10,020	\$9,991	\$9,991	\$10,471
Total	\$124,135	\$139,659	\$140,082	\$140,082	\$149,020

FIRE DEPARTMENT

DEPARTMENT FULL TIME EQUIVALENT (FTE) POSITIONS

TITLE	FY2007	FY2008	ADJUSTED FY2008	FY2009
<u>Administration</u>				
Fire Chief	1	1	1	1
Assistant Fire Chief	1	1	1	1
Administrative Specialist IV	1	1	1	1
Fiscal Technician II	1	1	1	1
<u>Operations</u>				
Division Chief	1	1	1	1
Fire Battalion Chief****	6	7	7	7
Fire Captain***/****	54	57	57	57
Fire Engineer***/****	54	57	57	57
Firefighter ***	72	72	72	72
Administrative Specialist III	1	1	1	1
Administrative Specialist II	1	1	1	1
Crew Chief (Lead Mechanic)*	1	1	1	1
Fire Mechanic*	1	1	1	1
<u>Prevention & Training</u>				
Division Chief	2	2	2	2
Battalion Chief of Fire Prevention	0	0	0	0
Battalion Chief of Special Operations	1	1	1	1
Fire Prevention Manager	0	0	0	0
Fire Inspector	2	2	2	2
Fire Investigator	2	2	2	2
Public Education Officer	0	0	0	0
Administrative Specialist II	2	2	2	2
Fire Training Manager	1	1	1	1
Fire Battalion Chief of Training (Training Supervisor)****	1	1	1	1
Hazardous Material Coordinator	1	1	1	1
Hazardous Material Inspector**	2	2	2	2
Quality Assurance Officer	0	0	0	0
OEM Planner	1	1	1	1
Total	210	216	216	216

Notes:

*2005 - Two (2) positions (Lead Mechanic and Fire Mechanic) were moved to the Public Works Department in FY2004; these positions were returned to Fire budget in FY2005. *Lead Mechanic is now called Crew Chief.*

FIRE DEPARTMENT

Notes(Cont'd)

****2005** - Two (2) full-time positions (Hazardous Material Inspectors) were added in FY2005.

*****2006** - Three (3) new firefighters were added January 1, 2006 to offset overtime, for a total of 182 fire suppression personnel. Firefighters' contract created four (4) full-time positions in July 2006 (contractual manning of Rescue 1), for a total of 186 fire suppression personnel. These new hires created promotions resulting in 6 new Captain and 6 new Engineer positions and reduced Firefighter positions by 8.

******2008** - Six (6) new firefighter positions added to man Rescue 2 (manned by 1 Fire Captain and 1 Fire Engineer per shift), for a total of 192 suppression personnel. These new hires created promotions will result in 3 new Fire Captain positions and 3 new Fire Engineer positions. The position of Battalion Chief of Training was eliminated, and that person was moved to Fire Suppression, temporarily increasing the number of battalion chiefs in fire suppression to 7. However, this number will eventually be reduced back to 6 through attrition

Staffing History

