

**CITY OF PEORIA
CLAIM FOR REBATE OF
REFUSE COLLECTION FEE
- RULES AND REGULATIONS -**

REBATE:

Any owner and/or occupant of every dwelling unit which is subject to the City of Peoria's refuse fee (single-family detached residences, single family attached residences, and two-to-four family residences) may file a claim for a rebate of the fee charged and paid for the collection of refuse and garbage for each calendar month(s) (no partial months will be rebated) in which their dwelling was vacant and no refuse service was required.

REBATE CLAIM FORM:

All requests for rebate of the Refuse Collection Fee must be made on the form provided by the City of Peoria Department of Finance or a form approved by the City Finance Director/Comptroller. Failure to fully complete the rebate claim form and supply the required documentation will invalidate the request for rebate.

PROOF OF PAYMENT:

All rebate requests must be accompanied by copies of the corresponding months' water bills from Illinois American Water Company and cancelled checks payable to Illinois American Water Company or other acceptable forms of proof of payment (i.e. copies of bank statements verifying payment to Illinois American Water Company or copies of wire documentation).

CLAIM FILING PERIOD:

The rebate request must be postmarked or received in the City of Peoria Finance Department as follows:

Refuse fees for January – April	on or before	May 31
Refuse fees for May – August	on or before	September 30
Refuse fees for September – December	on or before	January 31

Approved rebate claim checks will be mailed approximately two weeks following the close of the processing period.

DENIAL OF REBATE:

The City Finance Director/Comptroller is authorized to deny a rebate to any person failing to comply with the rules and regulations as set forth, ordinances of the City of Peoria or failing to submit documentation required by the City Finance Director/Comptroller verifying payment of the refuse collection fee. Failure to comply may also result in the denial of the right to file additional rebate claims.

APPEAL OF DENIAL:

Any applicant denied a rebate may appeal the Finance Director/Comptroller's decision by sending a written notice of appeal to the City Manager or his designee within 14 working days of the date of notice of denial. Upon receipt of written notice, the City Manager or his designee, is required to review the request and determine whether the denial is appropriate. The person requesting the appeal will be notified of the City Manager's decision within 14 working days.