



## REQUEST FOR COUNCIL ACTION

To: Honorable Mayor and Members of the City Council

From: Henry Holling, Interim City Manager

**AGENDA DATE REQUESTED:** April 28, 2009

**ACTION REQUESTED:** AMEND THE CITY OF PEORIA HUD ANNUAL PLAN TO REFLECT THE PROPOSED USE OF \$790,404 IN HOMELESSNESS PREVENTION AND RAPID RE-HOUSING PROGRAM FUNDS, THROUGH THE AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009, AS OUTLINED IN ATTACHMENT A (city wide)

**BACKGROUND:** The City of Peoria has been notified that \$790,404 in Homelessness Prevention & Rapid Re-Housing Program (HPRP) funds will be received for use in Peoria. These funds are part of the larger American Recovery & Reinvestment Act of 2009. These funds can be used for two general purposes: programming to keep persons in their homes (prevention), and programming to house currently homeless persons (re-housing).

In order to utilize these funds, the City must submit a Substantial Amendment to our HUD Annual Plan. Upon receipt of the Substantial Amendment, HUD will review and respond to our proposed uses of these funds. The Substantial Amendment must be received by HUD before May 19, 2009. HUD will respond by July 2, with the target date for a grantee agreement of September 1. The funds will most likely be available for community investment by October 2009.

The HPRP regulations require that a twelve (12) day public comment period be held, and that within this comment period, at least one public hearing be convened. The public comment period was opened on April 24, and will close on May 5. The public hearing will be held at 9:30 a.m. and 5:30 p.m. on Thursday, April 30, 2009.

Using available homeless data, input from the CoC, and reviewing the most recent economic challenges facing residents of Peoria, City staff is recommending the programming listed in Attachment A; basically a program for existing City residents at risk of becoming homeless due to a pending utility shut-off. Existing organizations that manage utility assistance programs would be asked to distribute these additional funds, up to a maximum of \$1,500 per household.

Attachment A includes the proposed programming, funding levels, and background information. If approved, this document would become the core of the Substantial Amendment to the HUD Annual Plan.

When City staff was first notified of this award, a decision was made to contact Ameren Illinois Utilities in order to request their partnership in reducing energy costs for Peoria residents. Ameren Illinois Utilities has generously committed to providing funding toward the existing City program that provides furnaces to low income homeowners, the details of this donation will be forwarded to the Council as a future date. These new furnaces will replace non-working furnaces, and will be of a higher efficiency, and thus more energy efficient, than the current furnace in the household. Annually, the City provides funding for the installation of approximately twenty (20) furnaces. This program is always fully subscribed, and the CDBG funds used for the program are not sufficient to meet the need in the community.

The HPRP regulations do not require leverage or match. However, in all cases, when an

opportunity for partnership to better serve the residents of Peoria presents itself, it is incumbent upon City staff to attempt to stretch finite funds as far as possible.

The Heart of Illinois Continuum of Care is the local umbrella group for homeless providers in the Peoria area. City staff met with member of the local CoC to request their input on the potential uses of these funds. The recommendation from the CoC is included as Attachment B, a program that would provide a range of services to near-homeless and homeless persons as outlined in bullet point 3 below.

**Comparison of Programs:**

A comparison of Attachment A and Attachment B is enclosed as Attachment C.

1. The City [Attachment A] provides \$713,339.61 in direct service to 550 unduplicated households; CoC proposal provides \$435,511.30 of direct service to 216 households and 65 individuals.
2. The City proposes a simple program to assist families with heat, electric, and gas utilities; using existing service providers for only 5% program delivery cost, with 95% of the grant providing direct assistance.
3. The CoC proposes a program that includes rental assistance for 1-18 months, housing location, case management, and flexible financial assistance [rent at new place and final month at current location, utilities, moving costs] using 42% for program delivery, with only 55% of the grant providing direct assistance. This proposed program is similar to the Section 8 program administered by the Peoria Housing Authority and would require inspection of rental units and payment directly to landlords.

**Why Attachment A is recommended:**

Attachment A is recommended for several reasons:

- First, it is a straightforward approach to administer and monitor; it "keeps it simple."
- Second, it provides direct and timely service to households that without the assistance may become homeless.
- Third, it utilizes none of the program funds for operating costs, directing 100% of these funds to the persons who need the services.
- Fourth, the proposal from City staff includes a funding commitment from Ameren Illinois Utilities.
- Fifth, all of the recipients of the proposal by City staff are current residents of the city of Peoria. This program is not designed to attract new residents to Peoria because of benefits available, but is designed to keep current Peorians in their homes.

**Other funds for Homeless Services:**

There are several other significant sources of funding for the homeless and near homeless population in Peoria. With the exception of the Emergency Shelter Grant (ESG) Program funds, the City has no role in the allocation, administration, or tracking of these funds. The CoC could develop and implement their proposal with the State HPRP funds, or with a mix of the \$3 million that they will receive during 2009.

\$85,000 Emergency Shelter Grant Program – Annual  
\$1,400,000 Shelter Plus Care & Supportive Housing Program – Annual  
\$440,000 IL Dept of Human Services – Annual  
\$1,115,323 State HPRP – One Time

**FINANCIAL IMPACT:** Additional \$790,404 in grant funds from HUD during 2009 – 2010.

**NEIGHBORHOOD CONCERNS:** Input during the Public Comment Period will be included in the Substantial Amendment.

**IMPACT IF APPROVED:** The City will submit the Substantial Amendment to HUD.

**IMPACT IF DENIED:** A different Substantial Amendment will be submitted.

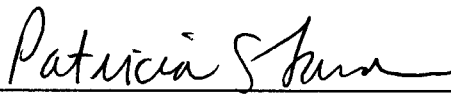
**ALTERNATIVES<sup>1</sup>:** Funds can be used for many purposes - see Attachment A.

**EEO CERTIFICATION NUMBER:** NA

**RELATIONSHIP TO THE COMPREHENSIVE PLAN:** Neighborhood Vision: "Our Neighborhoods are Safe, Attractive, and Desirable Places in Which to Live."

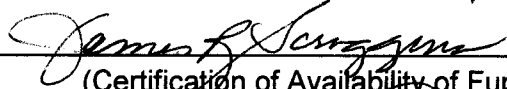
**REQUIRED SIGNATURES**

**Department Director**



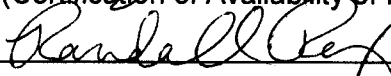
Planning & Growth Management

**Finance Director**

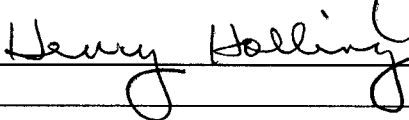


(Certification of Availability of Funds)

**Corporation Counsel**



**City Manager**



<sup>1</sup> If necessary, this section to be used to explain alternate purchases that would be more energy efficient and a justification for choosing otherwise.

# PROPOSED HOMELESSNESS PREVENTION AND RAPID RE-HOUSING PROGRAM

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The summary of our recommendation is included below. Please refer to the table of contents for the specific location of each sub-section.

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## BACKGROUND

The City of Peoria will receive **\$790,404** in funding through the Homelessness Prevention and Rapid Re-Housing Program (HPRP), a sub-program of the American Recovery and Reinvestment Act of 2009.

## SCOPE OF THE PROGRAM

The HPRP funds can be used for two purposes: Homelessness Prevention and Rapid Re-Housing.

- Rapid Re-Housing is designed to serve those that are already homeless and need to be moved to a more permanent housing situation
- Homelessness Prevention is designed to proactively target resources toward persons most at risk of becoming homeless

## TIMING

A plan for the use of these funds must be submitted to the US Department of Housing & Urban Development (HUD) no later than May 18, 2009. Prior to this submission, the City must complete a substantial amendment to our HUD Annual Plan. A public comment period of at least twelve (12) days must be included in the substantial amendment process. HUD projects that their review of the plan will be completed by July 2, 2009. An agreement between HUD and the City should be entered into by September 1, 2009; with agreements between the City and any sub-grantee by September 30, 2009. A minimum of 60% of the funds (\$474,243) must be expended within two (2) years of the grant agreement between the City and HUD. All funds must be expended within three (3) years of the grant agreement. Funds not expended within these timelines will be recaptured and redistributed by HUD.

## ELIGIBLE PARTICIPANTS

1. Household is at, or below 50% of Area Median Income (AMI).

HH Size	1	2	3	4	5	6	7	8
Max \$	\$23,050	\$26,300	\$29,600	\$32,900	\$35,550	\$38,150	\$40,800	\$43,450

2. Household is homeless, or at risk of losing housing with no appropriate subsequent housing identified and lacks financial resources and support to obtain / retain housing.
3. Household must receive initial consultation with a case manager
4. The "test" for prevention is whether the person / household would be homeless but for this assistance
5. Both rental and owner-occupied households can participate, although no direct mortgage assistance can be provided

## ELIGIBLE ACTIVITIES

The HPRP regulations provide for four (4) broad categories of activities: Financial Assistance; Housing Relocation & Stabilization Services; Debt Collection & Evaluation; and, Administrative Costs.

# Attachment A

1. Financial Assistance
  - Short & Medium Term Rental Assistance
  - Security Deposits
  - Utility Deposits
  - Utility Payments
  - Moving Cost Assistance
  - Motel & Hotel Vouchers
2. Housing Relocation & Stabilization
  - Case Management
  - Outreach & Engagement
  - Housing Search & Placement
  - Legal Services
  - Credit Repair
3. Data Collection & Evaluation
  - Homeless Management Information Systems (HMIS)
  - Participation in HUD sponsored Research and Evaluation
4. Administration
  - Capped at 5% of Total Award
  - Accounting for Grant Funds
  - Reports & Submissions to HUD
  - Audits
  - Staff Training Related to HPRP

## INELIGIBLE ACTIVITIES

Although the HPRP regulations are permissive in nature, in other words, only those activities that are specifically listed are eligible; HUD has listed some specific ineligible activities in order to better define the program.

1. Direct Payments to Participants
2. Financial Services or Assistance used to pay for expenses eligible through other ARRA programs
3. Mortgage costs
4. Construction or Rehabilitation costs
5. Credit Card bills
6. Consumer debt
7. Car Repair
8. Transportation / Travel Costs
9. Food
10. Medical / Dental Care
11. Clothing & Grooming
12. Home Furnishing
13. Pet Care
14. Entertainment
15. Work / Educational Materials
16. Cash Assistance to Participants
17. General Staff Training

## RECOMMENDATION

Based upon the information available to City staff, the recommendation is to invest 100% of the HPRP in Homelessness Prevention. Although there is a need for Rapid Re-Housing in Peoria, there is also substantial, other funding available for housing options, and the pro-active approach taken in Homelessness Prevention can offset the need for Rapid Re-Housing in the long term.

1. Use \$9,750 of the Administrative Set-Aside to offset City employee costs associated with the HPRP during 2009. This would be a one-time only budget saving within the Finance Department.
2. Remaining balance, \$750,884, as Utility Payments to Ameren on behalf of eligible households who cannot make their payments.
  - a. Maximum assistance of \$1,500 per household.
  - b. Maximum term of assistance 3 months each year (households must be recertified every three months).
  - c. Household must have a shut-off notice, or be at least three months delinquent in their payment.
  - d. Sub-grantees would be allowed to request up to 5% of their allocation as program delivery costs; they would be encouraged to absorb the additional assistance into their regular programming. In no case, will the total program delivery cost of all sub-grantee combined exceed \$29,770.
3. Program management by sub-grantee that are already carrying out utility assistance programming based upon the responses to a RFQ to be released by the City
  - a. Peoria Township Relief
  - b. Friendship House
  - c. Center for the Prevention of Abuse
  - d. YWCA Community Connections
  - e. PCCEO
  - f. Human Service Center
  - g. Salvation Army
4. Funding awards from RFQ would be based upon
  - a. The ability of the sub-grantee to absorb the additional funds into their programming without any additional administrative costs
  - b. The capacity of the sub-grantee to manage the program in such a way as to distribute the funds as quickly as possible, and within the regulatory requirements
5. Ameren has committed to a donation of funds that will be passed through to qualified Peoria residents in need of new furnaces.
  - a. The City would use the donated funds for an expansion of the Emergency Repair Program for income eligible owner occupied households to:
    - i. Install new, higher efficiency furnaces
    - ii. Upgrade duct work and electrical systems as needed

## RATIONAL

1. No new program created
2. No new bureaucracy created
3. No new government or social service jobs created
4. Maximum amount of assistance directly to the persons in need of assistance
5. Assistance directly to current residents of Peoria
6. Substantial other funding for homeless housing programs
7. At a maximum assistance of \$1,500 per household, a minimum of 500 households would receive assistance
8. The timing of the launch of the program (October 1, 2009) would coordinate with increasing Ameren bills in the winter months.
9. The Ameren donation would leverage the program, even though leverage is not required
10. The administration of the furnace program would be absorbed by existing City staff, with 100% of the donation going to residents
11. Easy to implement, simple to administer, high level of direct benefit
12. Minimal additional work due to the use of existing programs and organizational structure
13. Builds upon and creates new public – private partnerships

## ALTERNATIVES NOT RECOMMENDED

1. Rental Assistance / Security Deposits / Utility Deposits / Moving Cost Assistance
  - a. The items listed above would function in a similar manner to the Section 8 program. City employees would have to inspect all units that receive assistance. This would create significant overhead for the program, and dramatically reduce the actual amount of assistance provided to the resident
  - b. Payments would have to be made to property owners. With multiple property owners, the program would increase overhead, requiring multiple vendors and payments to be made on a monthly basis.
2. Hotel / Motel Vouchers
  - a. This program would in effect have the City rent hotel rooms for homeless persons.
  - b. The management of the program would create significant administrative overhead, including making reservations, tracking hotel stays, making payments to hotels, and settling any claims for costs over and above the rental costs
3. Case Management Related to Obtaining Housing Stability / Outreach & Engagement / Housing Search & Placement
  - a. This service functions in a similar manner to Section 8 recruitment and would create a significant new bureaucracy. These services are already available in the community
4. Legal Services
  - a. Service is already provided in the community by Prairie State Legal Services and through pro-bono assistance by attorneys. On an annual basis, the City allocates Emergency Shelter Grant (ESG) funds for this purpose.
5. Credit Repair
  - a. Service is already available in the community. The largest issue related to credit repair is the payment of back debts, which is ineligible under HPRP
6. Data Collection

## Attachment A

- a. There is an existing HMIS system in Peoria. The Continuum of Care has received a total of \$302,752 toward the development and management of this system from HUD.

### OTHER HOMELESS FUNDS IN THE COMMUNITY

1. Private Donations – unable to determine the total amount, but a significant portion of the costs associated with homeless services are provided through private charitable giving
2. City Emergency Shelter Grant (ESG) Program – approximately \$85,000 per year allocated by HUD to the City and distributed by the City to local homeless providers.
3. Supportive Housing Program & Shelter Plus Care Program – approximately \$1.4 million per year direct funding from HUD to local homeless providers
4. Illinois Department of Human Services – approximately \$440,000 per year direct funding from the State to local homeless providers
5. State HPRP funds – \$1,115,323 in direct funding from the State to the Continuum of Care

### CENSUS OF THE HOMELESS POPULATION IN PEORIA

On a bi-annual basis, a census of the local homeless population is taken. This census, known as the "Street Sweep," is required by HUD. The most recent Street Sweep was completed in January 2009. Some of the results are listed below. Please note that the demographic information may not add to the total number of homeless, as not all respondents provided complete information.

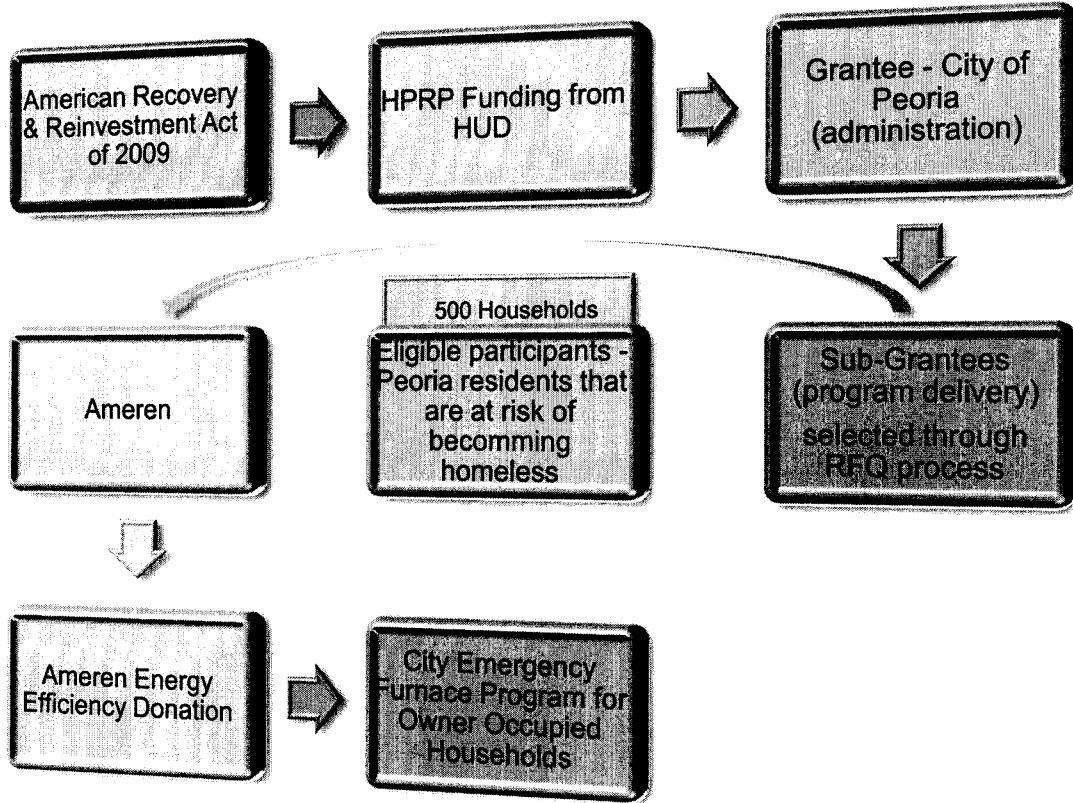
- **471 total homeless persons in the four-county** (Peoria, Tazewell, Woodford, and Fulton) Continuum of Care area.
  - 169 male, 131 female, 128 children
  - 126 African-American, 164 White, 10 other
  - 63 employed, 237 unemployed
  - 203 with a disability
    - 40 physical disability
    - 71 mental disability
    - 73 substance abuse
    - 1 person with HIV/AIDS
    - 18 other
  - 428 Peoria County, 26 Tazewell County, 17 Woodford County, 0 Fulton County

### CENSUS OF HOMELESS BEDS IN PEORIA

On an annual basis, the City reports on the available beds for homeless persons in the Peoria area. This report is included in the Consolidated Annual Performance and Evaluation Report (CAPER).

- 327 Emergency Shelter Beds, 246 Transitional Housing Beds, 184 Permanent Supportive Beds
- **757 Total Beds**

### PROGRAM PROCESS DIAGRAM



**Heart of Illinois Homeless Continuum of Care**  
**Homeless Prevention and Rapid Rehousing Program Recommendations**  
*April 21, 2009*

*In response to a request from the City of Peoria, the Heart of Illinois Homeless Continuum of Care respectfully recommends the following uses for the \$790,404 formula allocation of Homeless Prevention and Rapid Rehousing Program (HPRP) dollars to be received by the City as part of the American Recovery and Reinvestment Act:*

The goal of the Homeless Prevention and Rapid Rehousing Program is to stabilize housing for the homeless or those at-risk of becoming homeless. (See Attachment A – Program Overview).

*To achieve the HPRP goal, the HOIHCOC recommends that funds be used, as suggested in the HPRP, to provide assessment, housing stabilization and case management services for eligible individuals and families who are homeless or at-risk for becoming homeless in the City of Peoria as follows:*

TRACKS OF SERVICE

All subgrantees will use an HPRP-mandated assessment tool to identify the needs and assets of individuals and families referred to the program. Based upon their results, eligible participants will be placed on one of three tracks of services:

1. *Homeless Prevention:* One-time grants of either rent or utility assistance.
2. *Diversion:* Assistance in accessing safe, affordable housing prior to moving to a shelter. This assistance will be short- to medium-term in length based upon the needs of the participant.\*
3. *Rapid Re-Housing:* This model will operate like the diversion model described above but will target participants who are living in shelters.

As directed by HPRP standards, all participants will be re-assessed at 90-day intervals to ensure that they are working on goals necessary to achieve stable housing.

*\*In order to maximize the effectiveness of the program, the HOIHCOC recommends that assistance be limited to a maximum of 6 months of arrears and 6 months of future assistance per participant.*

ACTIVITIES

In support of these three tracks of service, the following eligible activities are key to successful homeless prevention and rapid rehousing. HUD recommends that grantees include these activities in their strategy. All of these activities will be provided across the three tracks of service. A single staff person may provide multiple services.

**Housing Location.** Housing locators identify affordable housing and encourage landlords to rent to people who are homeless or at risk of homelessness, helping to negotiate reasonable rents and lease terms. Housing locators are generally

responsible for ensuring that the properties selected comply with HUD standards for habitability as laid out in the HPRP notice of funding.

**Flexible Financial Assistance.** This activity allows for the provision of first and last months' rent, deposits, utilities, rental assistance for a final month at a location, moving cost assistance, or other activities that will directly help a person stay in his or her current housing situation or quickly move to a new location.

**Short/Medium-Term Rental Assistance.** Rental assistance is provided for 1-18 months depending on the needs of the household. In order to maximize the effectiveness and reach of this program, the HOIHCOC recommends a general limit of no more than 6 months of arrearage and 6 months forward payment of assistance. This assistance should target people who will likely not be able to move quickly into permanent housing without it.

**Case Management.** Following a required assessment of individual or family assets and needs, Case Managers work with people to ensure that their housing situation is stable and that they access the benefits and services they need. Case managers provide counseling, life skills, education or employment assistance, while referring participants to other community providers that can better address other service or self-sufficiency needs.

Using an allocation guideline provided by the National Alliance To End Homelessness, the HOIHCOC recommends that the funds received by the City of Peoria be distributed as follows:

<u>Activity Name</u>	<u>Use</u>	<u>Amount</u>
Administrative Costs		\$39,520 (5%)
Housing Location	To help people who are homeless or at risk of homelessness find appropriate rental housing and negotiate reasonable terms.	\$112,632 (15%)
Flexible Financial Assistance (Prevention)	To provide financial assistance for first/last month's rent, deposits, utilities, rent assistance for a final month at a location, moving cost assistance, or other activities related to housing stability.	\$225,264 (30%)
Short-Term or Medium-Term Rental Asst. (Diversion/Rapid Rehousing)	To provide time-limited rental assistance to homeless or at-risk households	\$210,247 (28%)
Case Management And Housing Stabilization	To provide case management to people who receive assistance, link them to community-based services, and ensure their Continued tenancy	\$172,706 (23%)

Outreach	To promote the program and identify potential participants	\$15,017 (2%)
Data Collection And Management	data input	\$15,017 (2%)

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To maximize program effectiveness and efficiency, the HOIHCOC recommends that these funds be distributed to providers who already have trained staff providing housing and case management assistance.

So that the resources are not diluted and allow subgrantees to adequately retain staff to provide these services, the HOIHCOC further recommends that the grant funds be limited to no more than four subgrantee agencies, again based upon expertise and experience in related service provision.

Finally, in order to maximize the reach and impact of these funds, the HOIHCOC recommends that specialized services, like legal assistance, be provided by subcontract agreement between the City's subgrantees and local experts in the community.

HUD mandates that funds be coordinated with other homeless prevention and ARRA resources in our community. In addition to homeless prevention dollars received by seven member agencies from the Illinois Department of Human Services and as part of ESG funding from the City of Peoria's formula grants, it is important to note that Peoria residents can access \$5,000,000 in utility assistance through LIHEAP funds and that mainstream resources like food stamps and TANF must also be considered as part of a continuum of services needed to prevent homelessness.

The Illinois Department of Commerce and Economic Opportunity (IDCEO) has released its plan for state-level HPRP funds. The HOIHCOC service area, which includes the City of Peoria, will receive an additional \$1,115,323 in HPRP funds from the State of Illinois. ***The HOIHCOC strongly recommends that funds received by the City of Peoria and those received by HOIHCOC member agencies from the State of Illinois both use the system described here for distribution and services, which has been endorsed by IDCEO and recommended by HUD. Together,*** these funds will serve as the foundation for the development of a seamless, universal delivery of homeless services that will be eligible for long-term support from HUD and bring more dollars to our community.

As such, the HOIHCOC strongly encourages the members of the City Council to consider adoption of a proposal that allows for a continuum of services, as described in the HPRP notices, and approve revisions to the City's consolidated plan that provide citizens with more than utility assistance alone.

## **ATTACHMENT A** **Program Overview**

### The Homeless Prevention and Rapid Re-Housing Program (HPRP)

All information is taken from *Notice for the Homelessness Prevention Fund published by the U.S. Department of Housing and Urban Development (HUD) on March 19, 2009.*

#### **1. Purpose of Program:**

The purpose of the Homelessness Prevention and Rapid Re-housing Program (HPRP) is to provide homelessness prevention assistance to households who would otherwise become homeless and to provide assistance to rapidly re-house persons who are homeless as defined by section 103 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11302).

While HUD will allow grantees the discretion to develop prevention and / or rapid re-housing programs that meet locally-defined needs, HUD also expects that these resources will be targeted and prioritized to serve households that are most in need of this temporary assistance and are most likely to achieve stable housing, whether subsidized or unsubsidized, outside of HPRP after the program concludes.

Grantees should take this opportunity to develop strategies to identify eligible program participants, review existing models for prevention and rapid re-housing programs, and create a plan that utilizes all resources available through the Recovery Act in order to provide a comprehensive menu of services to assist eligible program participants.

**“Assistance should be focused on housing stabilization, linking program participants to community resources and mainstream benefits, and helping them develop a plan for preventing future housing instability.”**

#### **2. Program Requirements:**

**Assessment** – All potential clients must have an initial consultation with a case manager or other staff who can determine the appropriate amount of assistance.

**Eligibility** – To receive funds, client must be:

- 1) At or below 50 percent of area median income (AMI) AND
- 2) Either homeless (per HUD’s definition) or at risk of losing housing and meet both of the following:
  - i) have no appropriate subsequent housing options and
  - ii) lack the financial resources and support networks needed to obtain immediate housing or remain in existing housing.

#### **3. Eligible Activities:**

##### *1. Financial Assistance*

- Short-term tenant-based rental assistance (up to 3 months)
- Medium-term tenant-based rental assistance (4-18 months)
- Security deposits
- Utility deposits or payments
- Moving cost assistance

- Motel and hotel vouchers  
*PLEASE NOTE: HUD has clarified that other existing resources like LIHEAP must be exhausted before HPRP funds can be used to assist a client.*

2. *Housing relocation and stabilization services*

- Case Management
- Outreach and Engagement
- Housing Search and Placement
- Legal Services
- Credit Repair

3. *Data Collection and Evaluation:* Grantees and sub-grantees must use the Homeless Management Information System (HMIS) or a comparable client-level database.

4. *Administrative Costs:* Five percent of the total grant to the grantee can be spent on administrative costs either by the grantee or the subgrantee.

**4. Other Grant Requirements**

There is no match requirement.

The HPRP must be coordinated with the local Continuum(s) of Care to ensure HPRP activities are aligned with Continuum of Care strategies and priorities.

Assistance can be provided to an eligible family or individual for a maximum of 18 months.

When a program used the rapid rehousing approach, initial and annual housing inspections of properties is required.

**5. Program Suggestions from HUD**

- Abide by the guideline “Would this individual or family be homeless \*but\* for this assistance?” with the comment that not everyone who requests assistance would become homeless without the assistance.
- **Provide ongoing case management, as needed, to ensure a transition to permanent housing.**
- Identify the type of and intensity of need and then direct the appropriate intervention. In addition, if a household needs more intensive services or long-term assistance (which HPRP cannot provide), then link the client to other appropriate available resources. This assumes that a process is in place to refer a client to more appropriate resources.
- Consider these additional risk factors:
  - eviction within two weeks from a private dwelling (including doubled up situations, overcrowding),
  - discharge within two weeks from an institution in which the person has been a resident for more than 180 days (including prisons, mental health institutions, hospitals),
  - residency in housing that has been condemned and is no longer meant for human habitation,
  - sudden and significant loss of income,
  - sudden and significant increase in utility costs,
  - mental health and substance abuse issues,

- physical disabilities and other chronic health issues including HIV / AIDS,
  - severe housing cost burden (greater than 50 percent of income for housing costs),
  - experienced homelessness in the last 12 months,
  - young head of household (under 25 with children or pregnant),
  - extremely low-income (less than 30 percent area median income),
  - recent health crisis that prevented the household from meeting its responsibilities,
  - credit problems that preclude obtaining housing;
  - significant amount of medical debt.
- 
- Coordinate with other local organizations, FEMA (Federal Emergency Management Agency) ten-year plans and TANF agencies.
  - Enroll program participants in all applicable mainstream resources.
  - Assess how HPRP funds can be used in conjunction with other funds from the Recovery Act.

	City of Peoria Proposal	Continuum of Care (CoC) Proposal
<i>Dollar Allocation for:</i>	\$790,404 in funding for Homelessness Prevention and Rapid Re-Housing Program (HPRP)	
Administration- 5% cap of total grant (See comment #1 below)	\$9,750	\$39,520
Administration- pass through of 5% to subrecipients (See comment #2 below)	\$29,770	\$0
Program Delivery (See comment #3 below)	\$0	\$315,373
Direct Financial Service to City Residents	\$750,884	\$435,511
<b>TOTALS</b>	<b>\$790,404</b>	<b>\$790,404</b>

\*CoC Proposal assumed City would retain total 5% cap\*

	City of Peoria	Continuum of Care (CoC)
	HPRP Grantees are not required to match HPRP Funds; however HUD strongly encourages Grantees to coordination with other community efforts and services.	
<i>Leverage of Dollars:</i>		
Ameren Private Donation	To be announced	\$ -
<b>TOTALS</b>	<b>To be announced</b>	<b>\$ -</b>

- 1) City would retain only a portion of the 5% of grant for administration used for accounting of grant funds, reports and submissions to HUD, sub recipient audits and monitoring and staff training related to HPRP funds.
- 2) City's proposal would allow for sub recipients to retain the remaining amount of the 5% cap for their program delivery/case mgmt.
- 3) CoC's proposal includes \$315,372 for program delivery. Services included in program delivery: 1) Housing Location 2) Case Management and Housing Stabilization 3) Data Collection and Management 4) Outreach

<b>Direct Financial Assistance to City of Peoria Residents:</b>	
City of Peoria's Proposal	\$ 750,884
Continuum of Care Proposal	\$ 435,511

Analysis of City/CoC Proposal for HPRP Funds

	City of Peoria Proposal	Continuum of Care (CoC) Proposal
# of Persons Served:	\$790,404 in funding for Homelessness Prevention and Rapid Re-Housing Program (HPRP)	
Administration- 5% cap of total grant	N/A	N/A
Housing Location	N/A	Case Management
Flexible Financial Assistance (Homeless Prevention- One time assistance)	500 unduplicated households (households defined as families or individuals associated with one property address)- \$1,500 max per household	146 households and 45 individuals- \$1,300 max per household and \$800 max per individual
Short-Term or Medium-Term Rental Assistance	N/A	70 households and 20 individuals- \$2,475 max per household and \$ max per individual
Case Management and Housing Stabilization	N/A	Case Management
Data Collection and Management	N/A	Case Management
Outreach	N/A	Case Management
<b>TOTAL PERSON SERVED:</b>	<b>500 unduplicated households</b>	<b>216 households and 65 individuals*</b>

\*) CoC's proposal does not differentiate if proposed number of individuals/households served in either Flexible Financial Assistance or Rental Assistance are unduplicated.